



## UNH Manchester Staff Professional Development Grant Budget Outline

Deadlines for submission of proposals are:

February 15, May 15, August 15, November 15

Please submit the original and **five copies** of this proposal and budget sheet and any applicable documentation to the Director of Finance. Copies of relevant materials including conference brochures, specific cost information, catalogue advertisements must accompany the proposal. **Incomplete applications will not be considered.**

Application Name \_\_\_\_\_ OS \_\_\_\_\_ PAT \_\_\_\_\_

Department \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Years at UNH Manchester \_\_\_\_\_

Benefits eligible position yes \_\_\_ no \_\_\_

Have you received a Staff Professional Development Grant in the past?

yes \_\_\_ no \_\_\_ If yes, when? \_\_\_\_\_

Proposed Professional Development Activity \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date(s) of program activity \_\_\_\_\_

In space below (attach a separate sheet if necessary) please provide a brief description of your proposal and explain how the program/activity will benefit you, your department and/or the College.



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