

**Information about
Campus Safety, Alcohol & Illegal Drugs
for the
Students, Faculty and Staff of the University of New Hampshire at
Manchester**

This report was last updated on September 29, 2009.

University of New Hampshire at Manchester

Security Services

400 Commercial Street

Manchester, NH 03101

<http://www.unhm.unh.edu/current-students/administrative-student-services/campus-security.php>

2008 Crime Awareness and Campus Security Information Report- University of New Hampshire at Manchester

This information is provided to meet the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report has been prepared by the University of New Hampshire Police Department Division of Security (Security Services) using statistical and other information supplied by the Office of the Vice President of Student and Academic Services, Academic Counseling, Security Services and the Manchester N.H. Police Department.

The University of New Hampshire at Manchester (UNH-M) is the sixth college of the University of New Hampshire, which is located in Durham NH. UNH-M is located in the University Center building at 400 Commercial Street in Manchester, NH. The college also has classrooms and offices at 286 Commercial Street in Manchester, NH.

Notice of Availability of Annual Security Report

Prior to October 1, e-mail and/or conventional mail notification is made to all enrolled students and employees to provide the Web site URL to access this report. The URL is also included on the web sites of Human Resources and Office of Admissions to inform prospective students and employees. Paper copies of this report can be obtained by contacting Security Services at (603) 641-4101. Paper copies are also distributed to UNH-M Human Resources and Admissions.

The report and crime statistics are updated annually.

Policy and Procedures for Developing Information for this Report:

Information found in the University's annual campus crime report is used in the creation of this report. Information which is specific to the Manchester campus and the annual crime statistics replaces any information which is only specific to the Durham campus.

The preparation of crime statistics on an annual basis involve coordinating among Security Services and Academic Counseling for collecting statistics. This coordination also occurs in statistical gathering of data from those with “significant responsibilities for students and campus activities”. Security Services also contacts appropriate local law enforcement agencies which have jurisdiction over off-campus properties, to collect annual statistics and include such information in the annual stats when provided. UNH-M Security Services prepare a daily crime log describing incidents reported to UNH-M Security Services. Information contained in the log can be obtained at the Main Reception/Security desk at 400 Commercial Street. During the year Security Services updates all campus safety and security information, for submission to the UNH-M insert of the UNH Student Rights, Rules, and Responsibilities as well as the campus crime report.

Timely Warnings

In compliance with the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** (Clery Act), the University of New Hampshire at Manchester Security Services (UNH-M Security) will post **timely warnings** for the University Community to notify members of the community about serious crimes that occur on campus. Having knowledge of such crimes will assist community members in making informed decisions about their personal safety and in preventing similar crimes from occurring. These warnings will be posted if a serious crime on campus constitutes an ongoing or continuing threat to the community. These crimes may be reported to the UNH-M Security, a campus security authority, or to the Manchester Police Department.

The decision to issue a timely warning shall be decided on a case-by-case basis in compliance with the Clery Act. The decision is made by the Supervisor of UNH-M Security, or designee, considering all available facts, whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

UNH-M Security issues timely warnings for the following incidents:

- Criminal Homicide
 - o Murder
 - o Non-Negligent Manslaughter
 - o Negligent Manslaughter
- Sex Offenses
 - o Forcible
 - o Non-Forcible (Incest, Statutory Rape)
- Aggravated assault
- Robbery
- Burglary
- Motor Vehicle Theft
- Major incidents of Arson
- Other crimes as determined necessary by the Supervisor of UNH-M Security, or designee, in the absence of the Supervisor.

The University of New Hampshire at Manchester Security Services does not issue timely warnings for the above listed crimes if:

- The subject(s) apprehended and the threat of imminent danger to the UNH-M community has been mitigated by the apprehension.

- If a report was not filed with UNH-M Security Services or if UNH-M Security Services was not notified by campus security authorities in a manner that would allow the department to post a “timely” warning to the community. Unless there are extenuating circumstances, a report that is filed more than five days after the date of the alleged incident may not allow UNH-M Security Services to post a “timely” warning to the community. This type of situation will be evaluated on a case-by-case basis.

A timely warning and updates may be distributed to the campus through any one or more of the following mechanisms:

- Roam Secure:** a free service that automatically sends a brief text message alerting the community regarding an emergency situation on the Manchester campus to email accounts or cell phones. UNH-M students, faculty, staff, and affiliates can sign on at <https://alert.unh.edu>

- Directed Communications/Blast email:** UNH-M email system alerting students, faculty, and staff.

- Fliers:** posted on bulletin boards in academic buildings, outdoor boards and kiosks and administrative buildings.

- UNH-M website:** www.unhm.unh.edu

- Local area radio and television stations and print media.

The University of New Hampshire at Manchester Security Services may also issue “**Safety Alerts,**” when necessary, to apprise the UNH community of safety issues and concerns. These “safety bulletins” will include safety tips and recommendations to follow so that the UNH community can make informed decisions about personal safety.

Annual Campus Crime Report: Safety and Security Information

Security Services is a division of the University Police Department, which is overseen by the Vice President of Student and Academic Services. However, all public safety services are coordinated with other key University, State and local officials. Security Officers patrol the Manchester campus on a regular, daily basis. Security officers receive in-service training as well as training from the New Hampshire Campus Safety Academy. Security officers are **NOT** sworn law enforcement personnel and do **NOT** have the power of arrest; however they work very closely with the Manchester Police Department and other city departments.

Security officers are on duty, during the operating hours of the University Center, to assist members of the University community. Security provides patrols of the campus buildings and parking lots, provides Key Services to authorized personnel, administers the non-academic

materials Lost and Found, issues parking permits and enforces parking on campus, provides Safety Escorts, issues school IDs, and maintains the Campus Crime Log (open to the public at request). Security also assists the receptionist from 8 a.m. to 2 p.m. and operates the switchboard after 2 p.m.

Reporting Crimes and Emergencies

All Emergency calls should be made to 911 from all campus 641 exchange telephones and off campus, to **911**. Regular business calls of a non-emergency nature can be made to the Security Services (641-4101) or Manchester Police Department (668-8711) at any time.

Phones are also available in the University Center and 286 Commercial Street which can be used in case of an emergency. Additionally, a public telephone can be utilized for emergency calls in the third floor lobby of the University Center and on the corner of Commercial and Stark Streets.

When notifying Security Services or Manchester Police Department of criminal activity, please provide the following information:

- Your name
- Location of the incident you are reporting.
- A description of the scene, suspects and the nature of the incident.
- A description of any vehicles involved in the incident, especially a license plate number.

The most important thing to remember is that suspicion of a crime does not require proof. If you suspect that a crime is being committed or has been committed call **911** or Security Services immediately.

On Campus Reporting

When members of the University community receive a report of criminal activity on campus, they should immediately notify Security Services. **Emergency reports of criminal activity should be made immediately to 911.**

Off Campus Reporting

If the criminal activity takes place in an off-campus location that is rented or owned by the University, community members should contact the local police department with jurisdiction.

Reporting Laws and Policies

Under NH state law, University officials must report crimes including hazing, child and elder abuse, and treatment given for gunshot wounds. In addition, there is a legal duty on the part of employees at UNH-M to report suspected cases of sexual harassment of students by employees of UNH-M to supervisors and/or other appropriate individuals or offices. UNH-M officials will also help the victims to report, if asked to do so. Crime statistics are annually gathered from UNH-M *Campus Security Authorities* via fax, online and campus mail reporting. Any crime report made to a *Campus Security Authority* can be immediately communicated to the UNH-M Security Services and Manchester Police Department via telephone, fax machine, e-mail or conventional campus mail.

The University of New Hampshire at Manchester has no general written policy in regards to confidential reporting that allows the victim or witness to remain anonymous. There is a Crimeline **(603) 624-4040**, manned 24 hours a day and seven days a week, for people to call and confidentially report criminal activity in the City of Manchester. The UNH Police Department also provides a “[Silent Witness](#)” service on its Web site (www.unh.edu/upd) to confidentially report information. Also, the YWCA on 72 Concord Street in Manchester offers free, confidential, and accessible assistance in reporting sexual or domestic violence. The **YWCA 24-Hour Crisis Hotline is (603) 668-2299**. There is also a confidential and anonymous hotline, **(603) 862-3686**, to report any suspected hazing activity at UNH.

Finally, persons may use Reportit! as a place to report and learn about incidents of bias, discrimination, and/or harassment. A report can be made anonymously, or the reporter can request that contact be made. Reportit! is located at <http://reportit.unh.edu/index.html> This is linked on the homepage for the Affirmative Action and Equity Office. That URL is: www.unh.edu/affirmativeaction/

Campus Security Authorities

A Campus Security Authority is any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or campus security department; any official of the University who has significant responsibility for student and campus activities, including, but not limited to, student discipline and campus judicial proceedings. If such an official is a pastoral or professional counselor, the official is not considered a campus security authority when acting in that capacity. Campus Security Authorities are:

Security Services

Main Desk – 1st Floor Lobby
University Center
400 Commercial Street
Manchester NH
Supervisor & Security Officers
(603) 641-4101
unhm.security@unh.edu

Dean’s Office

Room 313
University Center
400 Commercial Street
Manchester NH
Dean
(603) 641-4107
Kristin.Woolever@unh.edu

Academic Counseling

Student Services Suite – 2nd Floor
University Center
400 Commercial Street
Manchester NH
Director
(603) 641-4170
UNHM.Counseling@unh.edu

Academic Student Services

Room 269
University Center
400 Commercial Street
Manchester NH
Director
(603) 641-4142
Regina.McCarthy@unh.edu

Building Security

Academic and administrative offices are secured at the conclusion of their operating hours. All buildings are secured each night and are open only during normal operating hours.

The University Center's Commercial Street entrances are secured at 7:00 P.M. each night for security and safety reasons. Access after that time is restricted to the main Arms Lot entrance. Access to 286 Commercial Street is controlled by an Identification Card reader system maintained by the College. Authorized access is determined by the Dean, Facilities Director or other authorized person(s).

After-hours entry is only available to faculty, staff, and students accompanied by a faculty/staff member, who are authorized by the Dean or other authorized personnel. Building hours during semester breaks, University holidays, and summer may be reduced or modified from the normal operating hours.

Unscheduled patrols of the campus are conducted by Security Services during operating hours. **Any suspicious activity, suspicious person, or crimes in progress should be reported immediately to 911.**

Opening a clearly marked external emergency exit or security door; or deliberately propping open a door that is intended to be locked, is prohibited. Students are also prohibited from obstructing or blocking open any interior fire door.

Buildings are equipped with fire detective systems and alarms which directly connected to the City of Manchester dispatch center. Certain buildings and areas are alarmed for the protection of contents and personnel; alarms are activated when any illegal entry is made. Immediate response to the alarm location is made by Manchester Police.

Facilities personnel are present during operating hours and/or are on-call to address the physical needs of the building and any situations or emergencies that may arise.

Public Use Policy for the University Center at UNH Manchester

In keeping with UNH-M policy, the Executive Committee has enacted building specific policies on the use of the University Center and Manchester campus.

Use of the University buildings and areas are available to authorized members of the University community and to official visitors and/or individuals who have legitimate business needs during hours the buildings are open.

The computer and science laboratories are not open to the public unless written approval is secured from the Director of Academic Computing or the Faculty Coordinator for the Science Programs (respectively).

The University reserves the right to deny any member of the public access to the University Center if there is a perceived threat to the safety and security of students, faculty or staff.

Loitering and solicitations are not permitted in the University Center or on University property. Persons engaged in such activity, or being disruptive or interfering with the normal operations of the University, will be asked to leave the premises and may be denied future access to the building and property. The conducting of commercial activities by non-students for property is not permitted on the campus unless specifically authorized by the Dean or designee.

Crime Prevention Resources and Services and Other Assistance

The University of New Hampshire provides direct service programs to the members of the University community. Groups in the Manchester area also provide programs and services to the members of the University community programs which are dedicated to the prevention of crime on campus; they vary in scope and content, with the emphasis on community involvement. Specific programs dealing with campus safety and security services include the following:

UNH-M

- Escort service641-4101
- Confidential & anonymous hazing reporting hotline862-3686

City (Manchester)

- Mental Health Center of Greater Manchester668-4111
- NH Area Assembly of Alcoholics Anonymous 1 (800) 593-3330
- YWCA of Manchester625-5785
- 24-hour crisis line*668-2299

Security Services provides and facilitates various lectures, discussions and training throughout the academic year on safety and security related topics.

The key to preventing crime is awareness, which is best achieved through education. At UNH-M, security, faculty, staff, students and others help one another to take responsibility for their own respective safety and security.

The majority of incidents on college campuses can be avoided if students and staff recognize that they can become victims and take basic precautions, such as walking in groups at night, keeping office doors locked, and not propping open locked doors and exits.

Additionally, the Manchester Police Department has Crime Prevention and Safety tips on its Web site at:

<http://www.manchesternh.gov/website/Departments/Police/CrimePrevention/tabid/447/Default.aspx>

Sexual Assault

The statistics for sexual assault indicate that rape is a problem on college campuses, and we believe that education is the most powerful weapon to combat this problem. Education includes a variety of approaches including safety awareness and crime prevention. We want to do all we can to reduce the likelihood of this crime taking place on campus and to encourage individuals to report incidents when they do occur. Our tradition of rape education and our consistent message of encouragement to report all crimes are having a positive impact. Students are better educated, more aware and more willing to come forward.

The following suggestions are steps you may wish to take if you are sexually assaulted:

If you are a victim of sexual assault, you may choose to:

- Immediately report the assault to the police. Once you report the crime, the police are then obligated to begin a formal investigation;

- Seek medical attention. Emergency Departments throughout NH can examine and treat any injuries you may have received. Emergency rooms can also prescribe emergency antibiotics to prevent the spread of some STDs as well as emergency contraceptives to prevent unwanted pregnancy;
- Complete a Sexual Assault Forensic Examination Kit. This kit, provided by the NH Attorney General’s Office, collects evidence that could be helpful if you decide to report the assault to the police. Kits can be completed in any NH Emergency Department without charge to the victim, even if the victim chooses not to proceed legally. If you are thinking about completing a kit, please note the following:
 - o Victims may choose to complete the kit anonymously. The kit will be referenced with an identification number and stored by the State for 3 months. At any time during this period, the victim can report the crime and the kit will be brought forward to the NH Crime Lab for analysis;
 - o Evidence diminishes over time. Anyone reporting a sexual assault to emergency department personnel should be offered the option of completing an evidence collection kit up to 5 days after the assault. However, time, washing, changing one’s clothes or “cleaning up” after the assault will all increase the likelihood that valuable evidence will be destroyed;
 - o It’s important to bring a complete change of clothing if at all possible. Clothing worn at the time of the assault may contain evidence and will, in all likelihood, be taken as part of the kit.

Receive testing for date rape drugs – If you believe that you may have been drugged as part of the assault, you can ask emergency department staff to test for the presence of drugs in your system. Because date rape drugs decompose quickly within your system, blood tests must be done within 48 hours of ingesting the substance. A urine test may contain evidence up to 72 hour after ingestion; receive follow-up testing and care for pregnancy and/or STD’s.

Speak with a victim advocate from a rape crisis center. Victim advocates can provide support, advocacy, information, options and referrals.

Victim/Survivor Advocates

The YWCA in Manchester provides trained advocates who are available 24 hours a day. Advocates can accompany you to the police department, hospital and court; help provide confidential emergency shelter; and provide ongoing support and assistance. The YWCA of Manchester is located at 72 Concord St., and their main number is (603) 625-5785, their **24-hour crisis line is (603) 668-2299**, and their e-mail is ywacacs@aol.com.

Campus Judicial Process

Sexual assault is a violation of the UNH Code of Conduct, as well as a violation of state law. Students are encouraged to report all cases of sexual assault to Security Services (641-4333) and the Manchester Police Department (668-8711). Reporting a violation does not require criminal prosecution. In situations where the accused person is a student, the case may be adjudicated

through the student judicial process. The judicial process provides due process protections for both the complainant and the accused student.

The complainant and respondent have an equal the right to the following:

1. The right to a formal hearing to determine responsibility and appropriate sanctions;
2. The right to assistance at the hearing from an advisor;
3. The right to alternative academic scheduling if the complaining student and respondent attend classes in close proximity; and
4. The right to be notified of the outcome of the hearing and the sanction imposed.

The minimum sanction for those found responsible for sexual misconduct involving sexual penetration as defined by [NH RSA 632-A:1, V](#), is suspension for one year or until the complainant/survivor graduates or otherwise leaves the University for an indefinite period of time, whichever is longer.

Contact the Academic Counseling Office at UNH-M (641-4170), which oversees the judicial process at UNH-M, or the Office of Judicial and Mediation Programs (862-3377) for further information regarding the Code of Conduct or Judicial Process of the university.

Campus Sex Crime Prevention Act and Duty to Report

Under the Federal Campus Sex Crimes Prevention Act, sex offenders who are otherwise required to register in a state must notify the state of each institution of higher education at which the offender is employed, enrolled as a student or carries on a vocation. If a registered sex offender is employed, enrolled or carries on a vocation at the University, the State of New Hampshire must promptly notify the University and Manchester Police Department. Under [CHAPTER 651-B: REGISTRATION OF CRIMINAL OFFENDERS](#), a convicted sex offender, who is required to register, must inform the appropriate law enforcement authorities of his or her mailing address, place of residence or temporary domicile, and place of employment or schooling.

Members of the UNH-M community who wish to obtain information regarding registered sex offenders should contact Manchester Police Departments to review the registry. Community members may also obtain Megan's Law information from the state's Web site at: <http://www.egov.nh.gov/nsor/>. This is the Registered Offenders Against Children New Hampshire website.

Crime Statistics Report

The statistical report for calendar years 2006, 2007, 2008 is shown below. The following is a list of crime definitions provided for better understanding of how statistics are counted and categorized:

Definitions (Uniform Crime Report)

Arson—To unlawfully and intentionally damage, or attempt to damage any real or personal property by fire or incendiary device.

Aggravated Assault (Assault 1st & 2nd)—The unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible

internal injury, severe laceration, or loss of consciousness.

Simple Assault—An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Burglary—The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Criminal Mischief—To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control over it.

Assault, Sexual—Any sexual act directed against another person, forcible and/or against that person's will; or, where the victim is incapable of giving consent.

Dating/Domestic Violence—"Abuse" means the commission or attempted commission of Assault, Criminal Threatening, Sexual Assault, Interference with Custody, Destruction of Property, Unauthorized Entry and/or Harassment by a family or household member or current or former sexual or intimate partner and where such conduct constitutes a credible threat to the victim's safety.

Murder and Non-negligent Manslaughter—The willful (non-negligent) killing of one human being by another.

Robbery—The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Weapon Law Violations—The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Disorderly Conduct—Any behavior that tends to disturb the public peace or decorum, scandalize the community, or shock the public sense of morality.

Liquor Law Violations—The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages.

Trespass of Real Property—To unlawfully enter land, a dwelling, or other real property.

Drug/Narcotic Violations—The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Larceny/Theft Offences—The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Motor Vehicle Theft—The theft of a motor vehicle.

For purposes of reporting under the Clery Act, a **hate crime** is defined as including the offenses of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury reported to local police agencies or to a campus security authority, *that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias*. The categories of bias for purposes of reporting are: race, gender, religion, sexual orientation, ethnicity/national origin, disability.

The following is a list of location definitions provided for better understanding of how statistics are counted and categorized:

On Campus - Any building or property owned or controlled by an institution within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution and controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor).

A Non-campus Building or Property - Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

On Public Property - All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

A hard copy of this report can also be obtained by contacting Security Services at the Reception Desk on the First Floor of the University Center (603) 641-4101, UNH-M Human Resources (603) 64104166, UNH-M Office of Admissions (603) 4150. The official URL to access this report on line is: http://www.unhm.unh.edu/pdf/cleryact_crimereport.pdf

Following are the Reported UNH-M crime statistics for the last three years

UNH-M Crime Statistics for 2006, 2007, 2008

<i>Criminal Offenses On Campus</i>	2006	2007	2008
Murder, Non Negligent and Negligent Manslaughter	0	0	0
Forcible Sex Offenses	0	0	0
Non Forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	1	0	0

<i>Criminal Offenses: Public Property and Non-Campus Buildings</i>	2006	2007	2008
Murder, Non Negligent and Negligent Manslaughter	0	0	0
Forcible Sex Offenses	0	0	1
Non Forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	3
Motor Vehicle Theft	0	0	0
Arson	0	0	0
<i>All Criminal Offenses</i>	2006	2007	2008
Murder, Non Negligent and Negligent Manslaughter	0	0	0
Forcible Sex Offenses	0	0	1
Non Forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	3
Motor Vehicle Theft	0	0	0
Arson	1	0	0
<i>Reported Hate Crimes</i>	2006	2007	2008
	0	0	0
<i>Arrests on Campus</i>	2006	2007	2008
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0
<i>Disciplinary Actions on Campus</i>			
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0
<i>Arrests: Public and Non Campus Buildings</i>			
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	1
Liquor Law Violations	0	1	1
<i>Disciplinary Actions: Public and Non Campus Buildings</i>			
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

Questions

For more information about safety and security on the Manchester campus, you are encouraged to contact the Dean's Office at (603) 641-4107, Security Services at (603) 641-4101. A University official will be glad to discuss your questions and concerns.

Manchester Police Department

The Manchester Police Department is located at 351 Chestnut Street, Manchester, NH and can be telephoned at (603) 668-871; Email: ManchesterPD@ci.manchester.nh.us; FAX: (603) 628-6145

Main Campus (Durham NH)

Similar information regarding Crime and Campus Safety on the University's Main Campus in Durham NH, may be obtained from the [UNH Police Department](#) at 1 Rosemary Lane, Durham, NH 03824, (603) 862-1427.

Alcohol and Illegal Drug Use

The University of New Hampshire adheres to and enforces its policies related to alcohol and illegal drug use. These policies are consistent with federal and state laws and are published annually in the Student Rights, Rules and Responsibilities. Numerous programs related to alcohol and drug education are provided for students.

The University of New Hampshire is committed to maintaining an environment of teaching and learning that is free of illicit drugs and alcohol. For many years, the University has had in place a policy to assist those with substance abuse, and a list of agencies available to support faculty, staff, and students is provided in various University of New Hampshire's publications. [The Drug-Free Schools and Communities Act](#) Amendments of 1989 require that the University of New Hampshire, as a recipient of federal funds, including federally-provided student financial aid, notify its students and employees annually that the unlawful possession, use, or distribution of illicit drugs and alcohol on University property is prohibited.

In compliance with the requirements of the Drug Free Schools and Communities Act Amendments of 1989, all students and employees of the University of New Hampshire are notified of the following:

1. The unlawful possession, use, and distribution of illicit drugs and alcohol on the University campus or during University sponsored activities are prohibited.
2. Students and employees who are found to be in violation of this stated prohibition may be subject to arrest and conviction under the applicable criminal laws of local municipalities, the State of New Hampshire, or the United States. Conviction can result in sanctions including probation, fines and imprisonment.
3. Students who are found to be in violation of this stated prohibition are subject to discipline in accordance with the procedures of the Student Conduct System. Discipline may include disciplinary probation or dismissal from the University.
4. Faculty and staff employees who are found to be in violation of this stated prohibition are subject to discipline in accordance with the applicable University employment rules and

procedures. Discipline may include probation, suspension, or termination of employment. In addition to the above requirements, and in accordance with the requirements of the Drug-Free Workplace Act of 1988, all employees are notified that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance by University employees on University premises or off our premises while conducting University business is prohibited. Violation of this policy will result in disciplinary action, up to and including termination and may have further legal consequences.

Federal Drug Laws

The possession, use, or distribution of illicit drugs is prohibited by Federal law. Strict penalties are provided for drug convictions, including mandatory prison terms for many offenses. The following information, although not complete, is an overview of Federal penalties for first convictions. All penalties are doubled for any subsequent drug conviction.

Denial of Federal Benefits

[21 U.S.C. 862](#)

A Federal Drug Conviction may result in the loss of Federal benefits, including school loans, grants, scholarships, contracts, and licenses. Federal Drug Trafficking convictions may result in denial of Federal Benefits for up to 5 years for a first conviction, 10 years for a second conviction, and permanent denial of Federal benefits for a third conviction.

Federal Drug convictions for possession may result in denial of Federal benefits for up to 1 year for a first conviction and up to 5 years for subsequent convictions.

Forfeiture of Personal Property and Real Estate

[21 U.S.C. 853](#)

Any person convicted of a Federal drug offense punishable by more than 1 year in prison shall forfeit to the United States any personal or real property related to the violation, including houses, cars, and other personal belongings. A warrant of seizure is issued and property is seized at the time an individual is arrested on charges that may result in forfeiture.

Federal Drug Trafficking Penalties

[21 U.S.C. 841](#)

Penalties for Federal Drug Trafficking convictions vary according to the quantity of the controlled substance involved in the transaction. The list below is a sample of the range and severity of Federal penalties imposed for first convictions. Penalties for subsequent convictions are twice as severe. If death or serious bodily injury results from the use of a controlled substance which has been illegally distributed, the person convicted on Federal charges of distributing the substance faces a mandatory life sentence and fines ranging up to \$8 million.

Persons convicted on Federal charges of drug trafficking within 1,000 feet of a University (**21 U.S.C. 860**) face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least 1 year.

Federal Drug Possession Penalties

Persons convicted on Federal charges of possessing any controlled substance face penalties of up to 1 year in prison and a mandatory fine of no less than \$1,000 up to a maximum of \$100,000. Second convictions are punishable by not less than 15 days but not more than 2 years in prison and a

minimum fine of \$2,500. Subsequent convictions are punishable by not less than 90 days but not more than 3 years in prison and a minimum fine of \$5,000.

Federal Drug Penalties – First Conviction

Substance	Amount	Penalty— First Conviction
Heroin	1 kg. or more	Prison: not less than 10 years, not more than life. Fine: up to \$4 million.
Cocaine	5 kg. or more	
Crack Cocaine	50 gm. or more	
Methamphetamine	100 gm. or more	
PCP	100 gm. or more	
LSD	10 gm. or more	
Marijuana	1000 kg. or more	
Heroin	100–999 gm.	Prison: not less than 5 years, not more than 40 years. Fine: up to \$2 million.
Cocaine	500–4,999 gm.	
Crack Cocaine	5–49 gm.	
Methamphetamine	10–99 gm.	
PCP	10–99 gm.	
LSD	1–10 gm.	
Marijuana	100–1000	
Amphetamines	any amount	Prison: up to 5 years. Fine: up to \$250,000.
Barbiturates	any amount	
Marijuana	50–100 kg.	Prison: up to 20 years. Fine: up to \$1 million
Hashish	10–100 kg.	
Hash Oil	1–100 kg.	
Marijuana	less than 50 kg.	Prison: up to 5 years. Fine: up to \$250,000.
Hashish	less than 10 kg.	
Hash Oil	less than 1 kg.	

N.H. State Drug Penalties

Violating the State Controlled Drug Act can result in a misdemeanor or felony conviction, which carries a fine and/or incarceration. See N.H. [RSA 318-B:26](#) for the various penalties.

N.H. State Alcohol Laws

The legal drinking age in New Hampshire is 21. If you are under 21, it is illegal to:

1. have in your personal possession any alcoholic beverages,
2. misrepresent your age for purpose of obtaining alcoholic beverages,
3. drive a car having alcoholic beverages except when accompanied by a parent, guardian, spouse 21 years of age,
4. be in an area where alcoholic beverages are served unless accompanied by person 21 years of

age. Penalty: fine and/or time in jail.

It is illegal for anyone to: (1) sell, give away or procure alcoholic beverage to a minor or individual who is intoxicated, (2) charge for alcoholic beverages without a license, (3) manufacture, sell, possess or use a falsified ID, (4) to lend a driver's license to be used for unlawful purpose, (5) . Penalty: fine and/or jail sentences.

More information about N.H. liquor laws can be found in [TITLE XIII: ALCOHOLIC BEVERAGES](#)

Unlawful Possession

Under [RSA 179: 10](#), any person under 21 years of age is guilty of a violation if he/she: 1) possesses any liquor alcoholic beverages, or 2) is intoxicated by the consumption of an alcoholic beverage. The minimum fines are \$250 for a first offense and a \$300 for each addition offense. A penalty assessment of 17% is added to the above fines.

If you are under the age of 21 and are found guilty of illegal possession of alcohol you will be given a probationary drivers license until 21 years of age. Any subsequent alcohol violations will result in suspension of drivers license.

It is a violation for a minor not only to possess alcohol, but also to be intoxicated or have a BAC level of .02 or more (internal possession of alcohol). Penalty: fine/may suspend driver's license or privilege to drive.

Keg Registration Law

State law requires sellers of keg beer to create a record of purchases and to obtain the identity of the purchaser. Sellers will attach a unique label to the retail keg which will enable law enforcement to determine the identity of the seller as well as the purchaser. If contents of the keg are consumed by a minor, law enforcement will have an avenue to identify the purchaser of the keg. Any person who removes the label shall be guilty of a violation which is punishable by a \$1,000 fine.

(DWI) Driving While Intoxicated and Driving Under the Influence (DUI)

You may be found guilty of DWI if you drive a vehicle while you have a 0.08% blood alcohol concentration if 21 years of age or 0.02% if under the age of 21 upon any way in the State.

N.H. Drivers' License Revocation/Denial for Drugs or Alcohol

In New Hampshire under [RSA 263:56-b](#), a court may revoke or deny a driver's license or privilege to drive as any person under 21 years old who is convicted or found to be a "delinquent," or "child in need of services" for any offense involving the sale, possession, use, or abuse of alcohol or of controlled drugs or controlled drug analog.

Facilitating a Drug/Underage Alcohol House Party

[RSA 644:18](#) prohibits a person who owns or has control of a building or property to knowingly commit an overt act in furtherance of such the drug or underage alcohol house party. A drug or underage alcohol house party is defined as "a gathering of 5 or more people under the age of 21 at any occupied structure, dwelling, or curtilage, who are unrelated to the person who owns such occupied structure, dwelling, or curtilage or has control thereof, where at least one person under the age of 21 unlawfully possesses or consumes an alcoholic beverage or controlled drug."

Description of Health Risks

Serious health and personal risks are associated with the use of illegal drugs and abuse of alcohol. They may include temporary or permanent physical or mental impairment, and injury or death. Use and abuse of such substances may also give rise to conduct which causes injury, death or damage to the user/abuser or to the person or property of others, resulting in criminal or civil prosecution and liability. Use and abuse of such substances may also lead to unsafe and/or nonconsensual sex, unwanted pregnancy, and may cause defects, injury or death in unborn children. Consequences may also include temporary or permanent loss of educational or employment opportunities.

Drugs and the Body

Narcotics (Heroin):

Initial euphoria followed by drowsiness and nausea Constricted pupils, watery eyes, dazed look Overdose may produce slow, shallow breathing, clammy skin, loss of appetite and weight, and possible death

Depressants (Barbiturates, Tranquilizers):

Relaxed muscles, calmness, drowsiness Confusion, disorientation, slurred speech Overdose may produce shallow breathing, clammy skin, weak and rapid pulse, coma, and possible death

Stimulants (Cocaine, Methamphetamine):

Increased heart and respiratory rate, elevated blood pressure, decreased appetite Blurred vision, dizziness, insomnia, anxiety High doses can cause physical collapse, irregular heartbeat, stroke, and possible death

Hallucinogens (LSD, PCP, Mushrooms):

Illusions and hallucinations Confusion, panic, anxiety, depression, and poor perception of time and distance Respiratory failure, death due to careless behavior

Cannabis (Marijuana, Hashish):

Increase in heart rate, bloodshot eyes, dry mouth and throat, and increased appetite Interferes with memory, speech, coordination, and perception of time Increased risk of lung cancer, weakened immune system, and affects reproductive system

Alcohol and the Body

Impairment of brain function, judgment, alertness, coordination, and reflexes. Attitude and/or behavioral changes, such as uncharacteristic hostility, or increased risk taking, such as driving recklessly. Alcohol taken with other drugs can intensify the effects of the drug, alter the desired effect of the drug, cause nausea, sweating, severe headaches and convulsions. Addiction or chemical dependency. Memory blackouts. Uncharacteristic family, school, work, legal problems. Health problems such as cirrhosis of the liver. Birth defects and mental retardation in user's children.

USNH Policy Governing Alcohol and Controlled Substances

Use of Alcohol and Controlled Substances During Work Hours

1. Using, possessing, or being under the influence of alcoholic beverages, amphetamine-type drugs, barbiturate-type drugs, cannabis-type drugs, cocaine-type drugs, morphine-type drugs, hallucinogenic drugs, or any controlled drugs as provided in RSA 318-B during work hours by University System employees is prohibited. The only exceptions are the use of alcoholic beverages when permitted by policy and the use of drugs in strict accordance with the prescription of a physician or dentist.
2. Safety considerations and concern for the image of the institution require that discretion be exercised in the use of alcoholic beverages either on or away from University System property during meal or break periods.
3. In situations where the use of certain types of medication may negatively affect mental concentration or coordination (such as antihistamines or “mood altering” drugs), safety considerations may require temporary reassignment of duties and responsibilities by the department chairperson or supervisor following notification of such use by the faculty or staff member.
4. In the event that a faculty or staff member is found to be acting against policy as stated above, he or she will be subject to appropriate action, which may include a warning, reprimand, suspension, or discharge.

Alcoholism and Drug Addiction

1. The University System of New Hampshire views alcoholism and drug addiction as highly complex diseases which, once they have been recognized, can be arrested by appropriate treatment, and for which the same consideration is given to faculty and staff as in the case of other illnesses.

The USNH Alcohol Assistance Program is available to any seeking help in dealing with this illness.

2. Supervisors who have documentation of a faculty or staff member’s deficient or deteriorating performance which they believe may be related to use of alcohol or drugs must discuss options for handling the problem with the personnel officer or other official designated by the campus chief executive officer. Supervisors shall not engage in diagnosis or establishing treatment plans for employees. The employee must then be confronted and asked to seek medical assistance. The decision to undertake treatment through qualified sources is the responsibility of the individual faculty or staff member.
3. The individual’s employment status will in no way be affected by the decision to seek treatment. He or she will continue to be covered by applicable personnel policies. If cooperation in obtaining treatment does not occur and work performance continues to be deficient, or if treatment does not result in evident improvement of performance within a reasonable period, a performance review will be conducted to allow for appropriate determination concerning the individual’s future employment status, within the framework of existing policy.

In cases where such action is taken, it will be based on evidence of poor job performance, such as frequent absences and neglect of duties and responsibilities, drastically altered moods, physical or verbal abuse, and deterioration of working relationships. *(Approved by the Administrative Board*

May 17, 1985)

UNH Policy on Drug-Free Workplace

The University of New Hampshire as an employer strives to maintain a workplace free from illegal use of controlled substances. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance by University employees on University premises or off our premises while conducting University business is prohibited. Violation of this policy will result in disciplinary action, up to and including termination and may have further legal consequences.

The University recognizes controlled substances dependency as an illness and a major health as well as potential safety or security problem. Employees are encouraged to seek assistance by contacting The Employee Assistance Plan, appointments: 1 (800) 628-2417, 24 hour Crisis intervention: 1 (800) 424-1749, as well as utilizing health insurance and appropriate leave of absence plans.

Conscientious efforts to seek such help will not jeopardize any employee's job and will not be noted in any personnel record. Employees must, as a condition of employment, abide by the terms of this policy and report any conviction under a drug criminal statute. A report of a conviction must be made to the immediate supervisor within five (5) working days after the conviction. If the employee is covered by a grant or contract, the University must notify the contracting agency within ten (10) days after receiving a notice of conviction. (These requirements are mandated by the Drug-Free Workplace Act of 1988.)

Assistance Services

The University of New Hampshire is concerned about the use of and addiction to alcohol and other drugs. In order to assist individuals who struggle with this issue the following services are available. Personnel Services, 641-4166, can provide assistance in area of policy clarification and options available, as well as information on benefits. Environmental Health and Safety provides Drug-Free Workplace training sessions for faculty and staff. To register for a session, call 862-3452.

The Mental Health Center of Greater Manchester can assist by providing referral information on in- and out-patient treatment, and support groups, to individuals concerned about their own alcohol or other drug use or that of a family member.

Alcohol/Other Drug Education and Assistance Services

Staff/Faculty

Personnel Services	641-4166
Employee Assistance Program Appointments.....	1 (800) 628-2417
24-Hour Crisis Intervention	1 (800) 424-1749
Office of Health Education and Promotion	862-3823
The Mental Health Center of Greater Manchester.....	668-4111
NH Area Assembly of Alcoholics Anonymous.....	1 (800) 593-3330

Students

Office of Health Education and Promotion	862-3823
Academic Counseling	641-4170
The Mental Health Center of Greater Manchester.....	668-4111

NH Area Assembly of Alcoholics Anonymous.....1 (800) 593-3330